

Bylaws



**Beta Kappa Chapter
of the
PHI KAPPA TAU FRATERNITY**

PREAMBLE

We, the students of the Oklahoma State University, in order to develop the spirit of enduring brotherhood, to instill the fundamentals of wholesome living and vigorous thinking, to promote a spirit of democracy, to encourage participation in all collegiate activities, educational, social, and athletic, to maintain a high standard of scholarship and morality, to promote lasting fellowship, to secure all the benefits of close organization, and to strengthen the bond of union between the students and their Alma Mater, do hereby form and establish these Bylaws for the Beta Kappa Chapter of the Phi Kappa Tau Fraternity.

Article I – Name

1. The name of this organization shall be the Resident Council of the Beta Kappa Chapter of the Phi Kappa Tau Fraternity.

Article II – Statement of Compliance

1. The Beta Kappa Chapter of the Phi Kappa Tau Fraternity shall comply with all policies, laws, rules, and regulations set forth by the National Constitution, namely Title VI, article 59, the Oklahoma State University, and state and local authorities. This includes, but is not limited to, rules, laws, and regulations concerning recruiting, membership orientation, initiation and risk management.
2. The Constitution and Statutes of the Phi Kappa Tau Fraternity shall supersede the Bylaws of the Beta Kappa Chapter and its amendments. Any statute contained in the Bylaws conflicting with the National Constitution and Statutes shall be deemed null and void.
3. These Bylaws shall supersede all previous Bylaws and amendments of this chapter upon adoption by the Resident Council contingent upon approval of the Board of Governors and the Chief Executive Officer of the Phi Kappa Tau Fraternity.

Article III – Non-Profit Clause

1. No income or profit arising from the operations of the corporation is to inure to the benefit of any private person
2. Upon dissolution of the Resident Council, any assets remaining after payment of debts shall remain with the Phi Kappa Tau Housing Corporation Beta Kappa Chapter. If the Housing Corporation is dissolved, the remaining assets will be given to The Phi Kappa Tau Fraternity, Phi Kappa Tau Foundation, or any of their subsidiaries or successors. In the event that all the foregoing are non-existent, then to some other appropriate non-profit entity qualified under Section 501 (c)(3).
3. The Closing of the Resident Council is a cause of automatic dissolution of the chapter as a failure of purpose. Surplus funds of the Resident Council shall be invested in the Phi Kappa Tau Housing Corporation Beta Kappa Chapter. If the Housing Corporation is later dissolved, the Surplus funds shall be invested only in United States government securities or financial institutions providing adequately insured deposit accounts.



Article IV – Organization and Membership

1. This organization shall consist of two councils, Resident and Graduate, and shall be under the general supervision of the Board of Governors, composed of members from both Councils as well as potential volunteers. The Housing Corporation is composed of Graduate Council members only.
2. The Resident Council shall be composed of those members of the chapter enrolled as undergraduate students of Oklahoma State University, with the exception of those members, for reasons deemed permissible by decision of the Board of Governors, who may be placed on the Graduate Council by their request or by the request of the Resident Council.
3. A member of the Resident Council of another chapter of Phi Kappa Tau Fraternity may transfer membership to the Resident Council of the Beta Kappa Chapter upon the approval of two-thirds of those in attendance at a regular or special meeting. The individual must also be in good standing with his former chapter and the executive director of Phi Kappa Tau Fraternity must approve this transfer.
4. There shall be no “inactive” or “alumni” classification of membership in the Resident Council.
5. The Graduate Council will be composed of former members (Alumni) of the Resident Council who are still in good standing with the Resident Council and the National Officers as well as members initiated directly into the Graduate Council. To obtain alumni status, a member must:
 - a. Have graduated.
 - b. Have ended transaction with a university where a Phi Kappa Tau Fraternity chapter exists
 - c. Have his graduate membership properly transferred from another chapter.
6. A member is any Male that is not a member or formerly a member of another national fraternity, other than an honor society or professional fraternity, who is pursuing undergraduate studies as a full-time student at Oklahoma State University, is eligible for associate membership.
7. If any brothers of the chapter wish to vote on whether an associate member should be elected to membership, a petition must be brought before the Resident Council by at least two members in good standing. There will be no discussion before the voting is to take place. There must be a quorum present for a vote to be taken and a positive vote of two-thirds of those in attendance in order for the associate member to gain membership.
8. The chapter shall comply with all rules, regulations and requirements concerning recruitment, membership orientation and initiation set forth by (OSU) Oklahoma State University, (IFC) Interfraternity Council, (GNA) Greek Neighborhood Association and the Phi Kappa Tau Fraternity.
 - a. A violation of any of the above rules and regulations will require an appearance before the next regularly scheduled Standards Board by the individual whom performed the violation, for a determination of sanctions, if any. Standards Board decisions may be appealed at the next regularly scheduled meeting of the Executive Council. An appeal of the Executive Council decision may be made to the Board of Governors at their next regularly scheduled meeting, providing 5 or more members of the Resident Council concur with the appeal. Only one person may present the appeal to the Executive Council or Board of Governors.

Article V – Election to Membership

1. Election to associate membership may take place at a regular or special meeting of the Resident Council. A candidate receiving 2/3 affirmative votes of those in attendance shall become eligible for associate membership. A candidate receiving 1/3 negative votes of those in attendance shall become ineligible for



associate membership. A candidate who has been voted ineligible may be recalled for further consideration by a petition with signatures from 25 percent of the voting members before the adjournment of that meeting.

2. Length of associate membership shall be no longer than eight weeks, followed by completion of the semester at OSU and the grade report from IFC, at that time they are eligible to be initiated.
3. An associate member may be disassociated by a vote of 51 percent of the Resident Council. At the time the motion to dissociate is made, only the author may speak on it. It shall be tabled until the next general meeting at which time it shall be brought off the table automatically. The author shall then restate his reasons, discussion shall be held and the vote taken by secret ballot. In such a case, the former associate has 24 hours to turn in his associate badge, manual, and any other property of Phi Kappa Tau he has in his possession to the Membership Orientation Officer. He shall not be allowed on the chapter property or at chapter functions thereafter.
4. The Associate member shall pass, with a grade of not less than eighty (80) percent, an examination prepared by the Chief Executive Officer.
 - a. The National Exam must be administered by the Chapter Advisor, the Chairman of the Board of Governors or by another appropriate alumnus with certification of that individual being made in writing to the Chief Executive Officer. The certification must have accompanying it a list of all the associate members who were tested and the grade that they received on the exam. This certification must be received by the Chief Executive Officer prior to permission being granted to initiate those associate members.
5. An associate may not be retained for more than one calendar year as an associate member without having been initiated.

Article VI – Scholastic Requirements

1. Before initiation, the associate member must have attained, for a normal full-time load during the previous academic term, or an accumulative scholastic average, equivalent to .20 below the IFC minimum standards (As of 2021 it is a 3.0 on a 4.0 scale).
 - a. If after one calendar year, the associate member has not attained the above GPA level in a semester or accumulative, he must be disassociated for at least one full academic term. If he later attains the above GPA level or higher, he may be initiated. However, he must be re-associated with the chapter, paying the associate fee, and each chapter will execute the right to determine whether the individual should repeat the membership orientation program or be immediately initiated.
2. To be eligible for election or appointment to any office of the Resident Council, an initiated member must have a cumulative scholastic average, equivalent to IFC minimum standards. As of 2021 the IFC (GPA) grade point average is a 3.0 on a 4.0 scale.
3. The chapter shall, under the supervision of the Board of Governors, upon the basis of official records of this institution, shall start the National expulsion Process of the member if the member's grade point average is below a 2.0 on a 4.0 scale in two consecutive semesters. The member in question will need approval of 75% or greater by the Resident Council to maintain membership status.
4. If a Resident Council member attains below a 3.0 grade point average (GPA) on a 4.0 scale, then they will be considered as a scholastic risk to the chapter. The member will be required to complete a scholastic program under the discretion of the Scholarship Chairman.



Article VII – Chapter House Occupancy

1. The housing contract with the Phi Kappa Tau Housing Corporation Beta Kappa Chapter shall be signed and executed by a candidate and parent before he is eligible for associate membership. Housing Contract will set all legal terms and conditions for payments and damages to the physical structure. No structural alterations may occur without approval of the Housing Corporation.
2. Any member initiated after ratification of these Bylaws shall be required to live in the chapter house at least six (6) full semesters. The Housing Corporation shall hear exceptions to this policy.
3. Priority of room assignments will be determined by the House Manager (except for EC Officer Rooms) based upon Article XVII – Chapter Seniority Points System of the ByLaws, which evaluates the degree of individual participation in the activities of the chapter. Any member may challenge the system of room priority at a regular meeting. A simple majority vote is required for the vice president to make changes according to the challenge.
4. The use or possession of any illegal substance and/or alcohol in the house will result in the dismissal of the occupant from the house, and the member will appear before the Board of Governors for additional sanctioning.
5. Any initiated member who is not exempt from living in the house will be billed a minimum of \$750 or up to the amount specified in Housing Contract for each semester he is not living in the house. His eligibility for exemption is to be determined by the Housing Corporation. An appeal can be made to the Housing Corporation if a member is not able to live in the chapter house at which time the fine will be left to the discretion of the Housing Corporation Treasurer.
6. Please refer to Housing Rules and Regulations Beta Kappa Chapter of the Phi Kappa Tau Fraternity for all other specified requirements and fines (on top of Article IX below) for the chapter house.

Article VIII – Fees

1. Each associate member shall be charged an join fee as may be required by the Fraternity.
2. All associates and members are to pay dues to the chapter determined by the Housing Corporation's House Contract. This amount is to be determined by the Housing Corporation. The amount determined shall be due the 1st Monday of the start of each semester, unless alternatively specified by the Housing Contract or Billing Invoice or agreed to in a payment plan.
3. A member or associate member of the Beta Kappa Chapter remaining in arrears with his account for a period of 30 days or more shall, at the expiration of that time, be automatically suspended from the chapter. This suspension may be terminated only by payment of the arrears or by action of the Housing Corporation and Board of Governors.
4. A member or associate member of the Beta Kappa Chapter remaining in arrears with his account for a period of one semester, unless on approved payment plan, will result in expulsion from the Fraternity in accordance with the National Fraternity.
5. The Housing Corporation or a third-party service company of its choosing will conduct all financial billing and collections on behalf of the Beta Kappa Chapter. As of 2021 the company of choice is LegFi, Inc.



Article IX – Fines

1. Fines are specified below, as well in the Housing Rules and Regulations and can also be determined by the Standards Board and further approved by the Executive Council. Fines will be due no later than 30 days following the notice of the fine. Failure to pay the fine will result in immediate suspension from all chapter activities but not limited to further chapter obligations.
2. Fines at the following rates shall be assessed for the following reasons:
 - a. Unexcused absence from a regular meeting, work day, or event - \$25.00
 - b. Unexcused absence from a mandatory meeting, work day, or event - \$50.00
 - c. Arriving late to a meeting - \$5.00
 - d. Causing excessive disorder at a meeting - \$25.00
 - e. Please refer to Housing Rules and Regulations Beta Kappa Chapter of the Phi Kappa Tau Fraternity for all other specified requirements and fines for the chapter house.
3. The President and the Sergeant-at-Arms have the power to assess fines and penalties, whether monetary or otherwise, for any other reasons, subject to a 2/3 vote of the Executive Council.
4. Fines shall be considered assessed when they are incurred and are due in full by the end of the month after assessment or at the end of the semester, whichever happens first.
5. All Fines will be added to the appropriate members account for billing and collection.

Article X – Officers

1. Elected Officers, shall be:
 - a. President
 - b. Vice President
 - c. Vice President for Alumni Relations
 - d. Secretary
 - e. Treasurer
 - f. House Manager
 - g. Membership Orientation Officer
 - h. Recruitment Chairman
 - i. Risk Management Chairman
 - j. Scholarship Chairman
 - k. Chaplain
2. Appointed Officers, shall be:
 - a. Sergeant at Arms
 - b. Social Chairman
 - c. Intramural Chairman
 - d. Assistant Membership Orientation Officer
 - e. Awards Chairman
 - f. Parents Club Chairman
 - g. Brotherhood Chairman
 - h. Philanthropy & Community Service Chairman
 - i. Historian
 - j. Homecoming Chairman
 - k. Outreach Chairman
3. If for any reason, an office indicated above is vacated, it shall be filled within one month by election conducted by the Resident Council.
4. If for any reason the office of President is vacated, the position shall immediately be filled by the Vice President until the Resident Council elects a new President within one month of vacancy of the office.

Article XI – Duties of Officers

1. **President.** The President shall be responsible for all official acts of the Resident Council and shall be accountable for the operation of the Resident Council. He shall enforce all laws and rules of the Fraternity, supervise work of subordinate officers and committees, and oversee the financial operations of the Resident Council. President shall be responsible to keep the chapter website updated.



2. **Vice President.** The Vice President shall serve as the assistant to the President, he shall serve as the Chairman of the Executive Council and he shall oversee the Appointed Officers and committee system of the Chapter.
3. **Vice President of Alumni Relations.** The Vice President of Alumni Relations shall be responsible for developing and helping to maintain a program of alumni relations and communications. He shall create monthly alumni newsletters (The Rambler) and distribute such newsletters. All alumni social (included but not limited to the Star Dust Formal) functions shall be coordinated with the social chairman and committee.
4. **Secretary.** The Secretary shall prepare complete minutes of all meetings, answer communications of a general nature, compile reports, and keep membership records and shall prepare articles for the Fraternity and Resident Council publications. He shall also be liaison to the House Mom.
5. **Treasurer.** The Treasurer shall keep full and accurate records of all financial matters of the Resident Council in a standard accounting system approved by the National Council. He shall render or have rendered a statement of the financial condition of the Resident Council, as prescribed in the president's manual, to the National Headquarters, monthly to his Board of Governors and weekly to his own Resident Council. At the close of his term of office his records shall be audited by an accountant or committee approved by the Chapter's Board of Governors.
6. **House Manager.** The House Manager shall be the custodian of the chapter house, and it shall be his duty to maintain the property. He will also be the liaison to all companies working in or on the Chapter house property, including but not limited to Cooking Service, Plumbers, Electricians, etc. The Housing Corporation must approve all repairs before the work is done.
He shall preform the following items each semester:
 1. Room check in and out, provide house keys to appropriate room occupant.
 2. Control all key for the property.
Passkeys should be provided as follows:
 - a. I Key – Internal locks (President, Vice President, Treasurer & Secretary)
 - b. R Key – Ritual Room (Chaplin)
 3. House Cleaning shall be conducted by the House Manager and take place every Sunday night from 7:00 PM to 9:00 PM; it is mandatory for all in-house Resident Council (associates & members), and out of house Resident Council who have not completed six semesters of membership. The time of House Cleaning may be changed at the discretion of the Executive Council permitting at least a 24-hour warning.
 4. Work Week (week before the start of Fall Semester) mandatory for all members to attend.
7. **Membership Orientation Officer.** The Membership Orientation Officer shall supervise the instruction and orientation of candidates prior to initiation.
8. **Recruitment Chairman.** The Recruitment Chairman shall direct the recruitment activities of the Resident Council.
9. **Risk Management Chairman.** The Risk Management Chairman shall be responsible for ensuring that the chapter follows all rules, laws and regulations. He will ensure that the chapter completes all risk management workshops for the Fraternity. He shall adhere to and enforce the risk management policy outlined in Title VI, article 59 of the Phi Kappa Tau National Constitution.



10. **Scholarship Chairman.** The Scholarship Chairman shall be responsible for developing an academic awareness among members of the Resident Council and shall also help to maintain an atmosphere and tone within the chapter conducive to the pursuit of academic excellence.
11. **Chaplain.** The Chaplain shall supervise the ritualistic ceremonies of the Resident Council. He shall be personally responsible for the Ritual and the regalia and shall preserve the same in a safe, secret place under lock and key.
12. **Sergeant at Arms.** The Sergeant at Arms shall be responsible for issuing the challenge at the beginning of each Chapter meeting as stated in the ritual. He shall be responsible for maintaining order at Chapter meetings. The Sergeant at Arms shall also be responsible for the enforcing of all house rules and regulations (including but not limited to: removing individuals during meetings and rituals). He shall also post all signs that contain pertinent information for the fraternity.
13. **Social Chairman.** The Social Chairman shall coordinate all social gatherings and parties of the chapter. He shall be responsible for submitting all party registration forms and ensuring that all proper precautions have been addressed. (Including but not limited to: scheduling, organizing, and decorating of any mixers, band-parties, or date functions excluding the Star Dust Formal. He shall also be responsible for notifying brothers of dates well in advance, for printing up invites well in advance (if needed), and for designing and ordering any commemorative items (i.e. T-shirts, glasses, etc.) approved by the Executive Council and brotherhood.) He shall be responsible for making sure proper security advises the social events. He shall adhere to the Phi Kappa Tau Risk Management Policy, the Oklahoma State University Event Policy and Alcohol Policy when coordinating social activities.
14. **Intramural Chairman.** The Intramural Chairman shall be responsible for enrolling Chapter teams in the Oklahoma State University Intramural Program. He will serve as a liaison between the chapter and the Intramural office and will handle any disciplinary measures concerning Intramurals.
15. **Assistant Membership Orientation Officer.** The Assistant Membership Orientation Officer shall supervise the instruction and orientation of associates under the direction of the Membership Orientation Officer and the Resident Council.
16. **Awards Chairman.** The Awards Chairman shall be responsible for ensuring that all awards are voted upon and recognition duly recorded. He shall maintain all chapter awards and keep them up- to date.
17. **Parents Club Chairman.** The Parents Club Chairman shall be responsible for ensuring contact is maintained with each active member's parents regarding the activities of the chapter. He shall also coordinate a parent's club meeting each semester.
18. **Brotherhood Chairman.** The Brotherhood Chairman shall be responsible for the Brotherhood Committee and shall be responsible for organizing various activities in which the entire brotherhood may participate as a whole. The activities should encourage chapter unity and the spirit of brotherhood.
19. **Philanthropy & Community Service Chairman.** The Philanthropy & Community Service Chairman shall be responsible for the coordination and implementation of an annual fundraising event held to benefit the Serious Fun Children's Network, our National Philanthropy. He shall chair the philanthropy committee. The Philanthropy & Community Service Chairman will also be responsible for organizing community service events for the chapter and setting a minimum amount for each member to attain each semester. He shall chair the community service committee.
20. **Historian.** The Historian shall be responsible for creating and maintaining an accurate account of the chapter's activities and accomplishments.



21. **Homecoming Chairman.** The Homecoming Chairman shall be responsible for informing the chapter of all events and activities surrounding Homecoming. The Homecoming Chairman will also be responsible for the House Decoration, Sign Contest, Harvest Carnival, Frenzies or Bananza, Philanthropy, and Spirit aspects surrounding Homecoming.
22. **Outreach Chairman.** The Outreach Chairman shall be responsible for all social media activity for the chapter. This includes (but not limited to) social media posts on Facebook, Instagram and Twitter.

Article XII – Election, Appointment, and Removal of Officers

1. Elections for members of the Executive Council & Elected officers shall take place between the last Monday of October and the last Monday of November, with installation at the first meeting in January.
2. At least one week prior to elections, nominations for officer candidates shall be made during the regular Resident Council meeting. The names of candidates for each office shall be posted until the date of the election.
3. Before the election, the Executive Council shall slate one individual as its nominee for each office. The names of individuals shall be told to the Resident Council during the discussion period for each office.
4. Officers shall be elected by a plurality of votes from eligible Resident Council members.
5. To run for office, a candidate must have a cumulative GPA equivalent to IFC minimum standards, and must be in good standing with the chapter both socially and financially. As of 2021 the IFC minimum grade point average (GPA) is a 3.0 on a 4.0 scale. They must also reside in the Chapter House of Phi Kappa Tau Fraternity during the semesters that they hold office.
6. Officers not elected are to be appointed by the President and approved by a 2/3 vote of the Resident Council.
7. Any office vacated during its term will be replaced by election no later than two weeks after the office has been vacated.
8. If any officer loses good standing with the chapter, he will automatically lose his office.
9. An officer may be impeached by a 75% secret ballot vote of the Resident Council. Impeachment charges must be made one week prior to the vote. At the voting meeting, the accused officer will have the chance to argue his case.

Article XIII – Executive Council Composition and Function

1. The Executive Council shall be composed of the following, which are listed in the chain of command:

1. President	5. Treasurer	9. Risk Management Chairman
2. Vice President	6. House Manager	10. Scholarship Chairman
3. Vice President of Alumni Relations	7. Membership Orientation Officer	11. Chaplain
4. Secretary	8. Recruitment Chairman	
2. The Executive Council shall promote inter-officer communication and set goals for the chapter.



3. The Executive Council shall serve as a cabinet to the president. Chaired by the vice president, it shall advise and direct chapter operations in general.
4. The Executive Council shall prepare all material and discussion for the Resident Council.
5. The Executive Council shall hold a weekly meeting on Sunday before the Monday weekly chapter meeting.

Article XIV – Committees

1. The committees of this chapter shall be standing and special. The chairman of each committee shall appoint an appropriate number of Resident Council members to serve on his committee. These appointments must be approved by the Executive Council.
2. The standing committees shall be: Recruitment, Alumni and Public Relations, Social, Ritual, and Housing. The chairmen of these committees shall be, respectively: The Recruitment Chairman, The Vice President of Alumni Relations, the Social Chairman, the Chaplain, and the House Manager.
 - a. Recruitment Committee. This committee shall organize the chapter to provide the best recruitment possible and shall financially credited per the Rush Contract. The committee shall consist of 3 - 5 members. The Recruitment Chairman shall chair this committee.
 - b. Alumni Relations Committee. The Alumni Relations Committee shall assist the Vice President for Alumni Relations in planning and organizing Alumni events. The committee shall consist of 3 - 5 members. Duties for a semesterly Alumni social event (such as Homecoming, Founders' Day, Star Dust Formal, etc.) shall be shared with the Social Committee. The Vice President for Alumni Relations shall chair this committee.
 - c. Social Committee. The Social Committee shall plan and post a semesterly social calendar and budget (with help from the Treasurer). This committee is responsible for the purchase and setup of all supplies necessary for each function. It will solicit help from the brotherhood for Risk Management Functions, the decorating, or any other need. It shall consist of 3 - 5 members. The Social Chairman shall chair this committee.
 - d. Ritual Committee. This committee shall prepare for and carry out all initiation ceremonies. It shall consist of 3 - 5 members. The Chaplain shall chair this committee.
 - e. Housing. The Housing Committee, consisting of 3 - 5 members, shall be dedicated to improvement of Beta Kappa's Chapter house and its surrounding grounds. Each of its members shall be in charge of a specific area of house/yard improvement as agreed upon among the committee members and the House Manager, and shall assist the House Manager in his endeavors to maintain a property to show the pride which exists at Beta Kappa Chapter. The House Manager shall chair this committee.
3. The members of these committees will assist their chairmen in performing the duties of their offices.
4. Beta Kappa shall also have the following local committees:
 - a. Intramural Committee. This committee shall organize the chapter to participate in all intramural activities, as well as any they might plan, and to ensure maximum participation by the brotherhood. It shall consist of two members: The Intramural Chairman, and the Assistant Intramural Director.
 - b. Philanthropy. The Philanthropy Committee, consisting of 3 - 5 members, shall plan and organize events each semester which include the entire brotherhood, as well as any alumni/other chapters/other Greeks who will participate, to benefit local charities or other worthy causes. At least one event shall be organized each year to benefit the Hole in the Wall Gang, our National Philanthropy.
 - c. Scholarship. The Scholarship Committee, consisting of 3 - 5 members, shall assist the Scholarship Chairman in planning and organizing an effective scholarship program which involves the entire



chapter and encourages scholastic excellence. The Scholarship Committee is also responsible for the upkeep and maintenance of test files.

- d. Finance. The Finance Committee shall assist the Treasurer in planning the semesterly budget. It shall also serve as a cabinet to the Treasurer, providing advice and aid in financial matters to help in the wise usage of Beta Kappa Chapter funds. This committee will consist of the Treasurer (chairman), Assistant Treasurer, President, Vice President, Vice President for Public Relations and Chapter Resident Advisor. The Treasurer shall chair this committee.
 - e. Membership Orientation. The Membership Orientation Committee shall be chaired by the Membership Orientation Officer (MOO). This committee shall also include two initiated members of the Resident Council, in good standing, who shall serve as Assistant Membership Orientation Officers. These two members shall aid the MOO in planning for and instructing the associates, and in following the progress of each individual member of the class. All members of the Committee must attend all functions and meetings of the Associate Members class, unless a valid excuse be provided. The Assistant Membership Orientation Officers shall be elected by the Resident Council.
 - f. Brotherhood. The Brotherhood committee, consisting of 3 - 5 members, shall be responsible for organizing various activities in which the entire brotherhood may participate as a whole. The activities should encourage chapter unity and the spirit of brotherhood.
 - g. Risk Management. This committee shall be responsible for compliance with all sections of the Risk Management policy of the National Fraternity, Oklahoma State University. The President shall have authority to supersede any action of this committee and put a more stringent standard in place.
 - h. Community Service Committee. This committee, consisting of 3-5 members, shall be responsible for organizing various community service events and shall help maintain records of community service hours of each member.
5. Other Special committees shall be formed by the chapter as needed.
 6. Chairmen for such committees shall be appointed by the President, with approval of the Resident Council.

Article XV – Standards Board

1. The Standards Board shall be composed of the following members: one elected member of each upper class (sophomore, junior, senior), none of whom may hold another office, and the Vice President.
2. The Standards Board shall follow all procedures and guidelines set forth by the Phi Kappa Tau Standards Board Handbook.
3. The Standards Board shall be responsible for overseeing all chapter rules, merits and demerits, and appeal procedures. They shall rule on all delinquencies that occur in the chapter, unless the President deems the situation to be deserving of attention from the Board of Governors. The Vice President will serve as Chairman for the Standards Board. Meetings will be announced by the Vice President at the chapter meetings. All decisions may be appealed once at the Executive Council meeting immediately following the decision (i.e. request for reconsideration). Failure to appear at this meeting for an appeal enters a plea of guilty. Excuses for missing a Standards Board or Executive Council meeting will be handled in the same manner as missing a chapter meeting, initiation, etc. An acceptable excuse will provide one other opportunity for initial or appellate appearance at the next regularly scheduled meeting as applicable.
4. J-Slips shall be defined as official written complaints issued between members for the breakage of Chapter ByLaws or House Rules & Regulations. J-Slips shall carry with them a prescribed penalty to be enforced by the Vice President and the Standards Board. J-Slips may only be written by initiated members but may be against initiated or associate members.



- a. One (1) warning must be given to the offender thirty (30) seconds prior to the issuance of J-Slips for violation of quiet hours only.
- b. J-Slips must be signed by two active members and issued within twenty-four (24) hours of the offense or they shall be ruled invalid.
- c. J-Slips shall be written in double so that both the offender and the Vice President may have a written record for review during the next Standards Board meeting.
- d. The Vice President shall present all J-Slips for the week prior to the Standards Board for review. The defendant must be present to protest at this time or the J-Slip shall stand.
- e. The Vice President shall announce all reviewed J-Slips and their prescribed penalties at each Resident Council Meeting. After which time the respective fine shall be added to the individuals billing account for collection.
- f. The delinquency of Standards accounts shall be handled by the Treasurer.

Article XVI – Chapter Meetings

1. Regular meetings of this chapter shall be held weekly at 7:00PM on Monday nights in the Chapter House. The time of chapter meetings may be changed at the discretion of the Executive Council.
2. The order for such meetings shall be as proscribed in the Ritual Manual.

a Opening Ceremony.	h Reports of special committees.
b Invocation by the chaplain.	i Unfinished business.
c Pledge of Allegiance.	j New business.
d Roll Call.	k Communications.
e Reading of the minutes.	l Balloting on candidates.
f Reports of the officers.	m Remarks.
g Reports of standing committees.	n Closing Ceremony.
3. Attendance at all meetings by all Resident Council members shall be required.
4. Voting quorum for regular meetings shall be 75% of those eligible to vote.
5. Anyone wishing to receive an excused absence from any meeting for any reason should submit his excuse to the secretary in writing before the meeting. Emergencies and exception shall be handled on an individual basis by the secretary. Valid excuses shall be:
 - a. College activities or classes;
 - b. Conflicting work schedule;
 - c. Illness;
 - d. Illness of a family member that requires the member to be absent;
 - e. Other situations, subject to the approval of the Executive Council.
6. The Executive Council or a majority vote of the Resident Council has the authority to deem any meetings or functions mandatory. Examples of automatically mandatory meetings/activities are: homecoming, bid session, recruitment events, risk management sessions, and any alumni function.
7. The President shall observe Robert's Rules of Order and the Ritual of Phi Kappa Tau during chapter meetings.
8. The President, with the support of the Executive Council, shall have the authority to call special meetings to conduct business that is pertinent to the chapter. The special meetings must be announced within 24 hours of the beginning of the special meeting.



9. The President shall have the authority to immediately table any motion from the floor during a regular or special meeting, for discussion by the Executive Council. By a vote of 2/3 of those present a motion so tabled may be placed on the table for immediate discussion.

Article XVII – Chapter Seniority Points System

1. This point system was created to allow for more opportunity for a member to gain status within the chapter. The only points that are accumulated for periods over one (1) school year are those points issued for offices held. Points for grades are weighted to give them more emphasis.
2. Points for grades will be the semester Grade Point Average multiplied by triple the number of semester hours successfully completed. (ex.: a 3.5 GPA for 12 hours would be 126 points, a 3.0 GPA for 12 hours would be 108 points) Points are issued according to the grade point average for the immediate preceding semester, with no rounding. No points are issued to those members with a grade point average below IFC minimum for standards. As of 2021 the IFC (GPA) grade point average is a 3.0 on a 4.0 scale. Points in this category go by school year.
3. Points issued for INITIATION CLASS are based on the oldest class living in the house. One person constitutes a class. Points are issued as follows for Initiation Class:
 Oldest Initiation Class, Next initiation Class, Next Lower Initiation Class, to Last Initiated Class
 2000 pts. 1800 pts 1600 pts 1400 pts 1200 pts 1000 pts 800 pts 600 pts.
 For special events such as a special INITIATION CLASSES, simply utilize a two-hundred (200) point interval and place that respective class in order according to date.
4. The points are issued by semester, considering classes graduate and move on. At the beginning of every semester, points are redivided if necessary. Every member in that initiation class receives the same number of points for their class.
5. Points issued for activities attended are intended to motivate the elder members within the house to remain active. Specific aspects of house operation require attendance by the majority of the chapter. Such aspects include Chapter Meetings, House Cleaning, Initiation, Risk Management, Rituals, retreats, Sports Participation, and other designated special events such as Spring Sing, Varsity Revue, Homecoming, etc. Attendance is taken at all of these events and awarded as follows:
 - a. Chapter, House Cleaning and Rituals:
 - i. 10 pts for 80% attendance 20 pts for 90% attendance 50 pts for 100% attendance
 - b. Athletic Participation 3 points per event
 - c. Spring Sing (Director 15 extra) 25 pts
 - d. Varsity Revue (Director 15 extra) 25 pts
 - e. Homecoming Director 50 pts
 - f. All other Chairs 15 pts.
6. Missing Initiation (unless excused) or getting removed from initiation for causing a disturbance will result in loss of 500 points and a J-Slip.
7. Both members and associate members shall receive J-Slips for missing any event. The Executive Council shall determine if points shall be awarded for any missed event.



8. Philanthropy is not included in Activity Points. Attendance and participation are required for any philanthropy activity designated as such by the chapter to even be eligible for seniority.
9. Risk Management is not included in Activity Points. Attendance and participation are required for any Risk management activity designated as such by the chapter to even be eligible for seniority. Failure to attend a risk Management function will require appearance before the Executive Council for further sanctions.
10. Points for OFFICES HELD are the only points that accumulate for periods over one (1) school year. Points are issued for completed offices only, with no partial points awarded. The points awarded are as follows:

President 200	Treasurer 175 ^[SEP]	Vice President of Alumni Relations 150
Vice President 150	Secretary 125	Membership Orientation Officer 125
Recruitment 125	House Manager 125	I.F.C. 100
Social 75	Scholastic 100	Chaplain 75
Sergeant At Arms 50	Intramural 50	Awards 25
Parents Club 25	Homecoming 75	Historian 25

11. The Secretary is responsible for carrying out, tabulating, and recording all points and posting the seniority list at the designated times.
12. The President has the highest seniority regardless of points for his entire serving term.
13. Along with participation in the Philanthropy and risk Management, to even be eligible for the seniority list, one must have prior to posting, taken care of all financial obligations to the chapter.
14. For a tie in Seniority points, the order for rank goes to the highest initiation number.
15. If for any reason, a brother moves out of the house, he loses all points. Upon moving back into the house, they receive their class points after one (1) semester. A brother transferring to this chapter will have points set by the Executive Council.

Article XVIII – Awards

1. The Executive Council shall coordinate all awarding of chapter honors, which shall consist of the following awards, determined by majority vote of the Resident Council:
 - a. Model Associate Member - for each associate class since the last presentation.
 - b. Ivan Griffith President's Award - outstanding Achievement by a member
 - c. F. L. McKinley Award - Alumni of the year
 - d. Jerry Gregory Walters Award - outstanding Beta Kappa Member of the Year
 - e. Any other honors the resident Council chooses to bestow.
2. Outstanding Scholarship Award shall be selected for the previous semester(s) by the Scholarship Chairman.

Article XIX – Dream Girl

1. The candidates for Dream Girl must be regularly enrolled students at Oklahoma State University. Selection of the Dream Girl shall be made by a majority vote of the Resident Council.



2. The Dream Girl shall have her name placed on the Beta Kappa Dream Girl Trophy, her picture placed on the composite, and the President shall present her with a trophy at the Star Dust Formal.

Article XX – Suspension

1. A member may be suspended by the chapter for disciplinary reasons.
2. A member is automatically suspended by the chapter for financial delinquency.
3. Any three brothers may bring suspension charges. The accused must be informed 24 hours before the motion is made. He may present his case after the accusers, and general discussion will follow. A positive vote of $\frac{3}{4}$ of those in attendance is required.
4. A member may also be suspended by a unanimous vote of the Standards Board in accordance with the Phi Kappa Tau Standard Board Handbook.
5. Suspension of a Resident Council member involves the loss of voting rights. A suspended member may not attend any chapter sponsored social functions and may not participate in chapter athletics or any other chapter funded events.
6. A member under suspension is not relieved of any other Fraternity obligations.
7. The suspension shall last for a length of time to be determined by a positive vote of $\frac{3}{4}$ of the chapter or the Standards Board after the vote for suspension. In cases of financial delinquency, the suspension shall continue until the individual is no longer financially delinquent.

Article XXI – Expulsion

1. A member may be expelled from the Fraternity by using the procedures and guidelines located in the Phi Kappa Tau Expulsion Manual.
2. Expulsion is the ultimate censure of a member.

Article XXII – Risk Management

1. The Beta Kappa Chapter of the Phi Kappa Tau Fraternity shall adhere to all statements of the National Risk Management Policy. Any deviation thereof, shall be reported immediately to the Executive Offices.
2. The Risk Management Policy adopted by the Convention and/or the National Council shall be considered as part of this Title VI of the Statutes. Said Policy shall be printed and distributed to all Chapters, Chapter Advisors, House Corporations and Boards of Governors and to others within the Fraternity as deemed appropriate. The Risk Management Policy shall be reviewed at least annually by the Chief Executive Officer and the National Council to keep it current with legal and policy changes. Punishment for violation of Phi Kappa Tau's Risk Management Policy may include: probation, suspension or revocation of Chapter charter; probation, suspension or expulsion of the individual(s) involved; removal from office of those officers of the Chapter involved, and the denial of membership to associate members who allow themselves to be involved in any of the aforementioned.



Article XXIII – Board of Governors & Housing Corporation

- 1. The Board of Governors shall be composed, per the National Constitution, Title V, Subordinate Councils, Item 47 and will follow the Articles of Operation for Beta Kappa.
- 2. The Housing Corporation shall be composed, per Bylaws of the Phi Kappa Tau Housing Corporation Beta Kappa Chapter.
- 3. Standing meetings shall be the Sunday before the start of each semester in August and January.

Article XXIV – Amendments

- 1. Any member, in good standing, may propose an amendment to these By-Laws at any regular meeting of the Resident Council. The proposed amendment must be in writing and must lie on the table until the next regular meeting after its first reading.
- 2. Adoption of an amendment must be made by an affirmative vote of 75% of the eligible Resident Council.
- 3. Following adoption by the Resident Council, an amendment shall become effective upon approval by the Board of Governors and Housing Corporation and the Chief Executive Officer.

Article XXV – Ratification

- 1. Ratification of these By-Laws shall become effective by approval of 75% of the Resident Council members and by approval from Board of Governors, Housing Corporation and the Chief Executive Officer.
- 2. Ratification of these Bylaws of the Beta Kappa Chapter of the Phi Kappa Tau Fraternity was submitted to the National Office on this 30th day of June in the year 2021.
- 3. The Resident Council, Board of Governors and the Housing Corporation of the Beta Kappa Chapter of Phi Kappa Tau Fraternity effects and ratifies these Bylaws on the 30th day of June 2021.
- 4. The Chief Executive Officer of Phi Kappa Tau Fraternity effects and ratifies these Bylaws on the 1st day of July 2021.

Isaac Meister

President, Resident Council
Isaac Meister

David Miller

Chairman, Board of Governors
David Miller

David Miller

President, Housing Corporation
David Miller

David Sutton

Treasurer, Housing Corporation
David Sutton

Tim Hudson

Chief Executive Officer, Phi Kappa Tau
Tim Hudson

